MEREDITH TOURNAMENT DAY JOB DESCRIPTIONS
MARCH 23, 2024

Appraiser Breakfast
Monitor food in the Appraiser Room. Keep the area neat and watch the coffee pots (please don’t plug three pots into the same circuit, this might trip the breaker). After breakfast, please consolidate and cover food, wipe down the area.

Appraiser Lunch
Monitor food in the Appraiser Room. Keep the area neat and replenish food where necessary. After lunch, please consolidate and cover food, wipe down the area.

Bakery Boogie
Musical Chairs with a twist! One person at door maintains traffic flow into the room. Room circulates when each number is filled. One person collects admittance tickets from participants. One person runs music. When the music stops, each participant finds a number. A winning number is chosen, and the winner selects their choice of dessert. The room is then cleared for the next group. When all cakes are gone, last shift restores the room to original condition and remaining cake containers are left on front row of desks. Tickets are to be returned to the Gnome Zone ticket sales table. Bakery Boogie starts after lunch and shifts before opening receive cakes and keep room neat.

Door Monitors
Door monitors will cover the challenge room doors during each performance to make sure entry is not allowed during a team’s performance.

Gnome Zone Activity Room
Monitor the area where games and other activities are located! Check in on Quiet Room to ensure it remains calm.

Gnome Zone Shoppe Helper
Assist team members select their Gnome Zone item, and help area stay neat and organized. Kids are welcome to come along and help.

Information Table
- Volunteers at this table should be prepared to answer general questions about the tournament. A cheat sheet of quick answers will be provided for easy reference. If you’re stuck for an answer, flag down an official. Have a building map and schedule handy, and tape copies to the table so they don’t walk away.
- Check in and direct two-hour volunteers to their scheduled post. You will have a list that describes each job.
- Put lost and found items in a box, which will be collected before the Award Ceremony.
- You should have a first aid kit at the Information Table for minor injuries but call 911 immediately if it’s anything serious. If 911 is called, notify the tournament director right away.

NH-DI Merchandise
Assist team members, managers, and families in selecting their merchandise, and help area stay neat and organized. ADULTS ONLY PLEASE as you will be handling money.

Raffle Showcase
- Assist with the sales of tickets for various areas within the Gnome Zone, including Bakery Boogie and Raffle Showcase. ADULTS ONLY PLEASE as you will be handling money.
- Assist team members, managers, and families with the raffle.

Team Manager Check In
- Check in Team Managers and hand them tournament documents (map, schedule, housekeeping info.).
- Assist with directing teams to challenge sites.